

# Configuring SharePoint Foundation 2010

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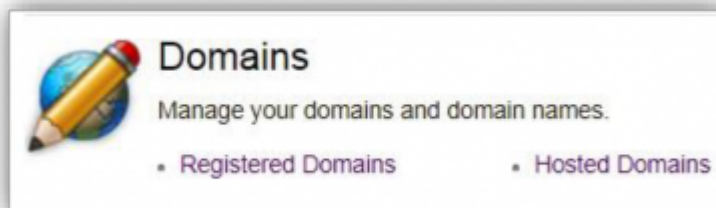
## Setting up SharePoint Foundation 2010

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This guide will demonstrate how to configure SharePoint Foundation 2010 in the Cobweb Control Panel, presuming that you have already purchased the service and the appropriate resources.

1. Login to the Cobweb Control Panel (<https://controlpanel.cobweb.com>).
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2. Select **Hosted Domains**.



3. Click on **Add Existing Domain Registered Elsewhere**.



4. You now need to choose an address for your SharePoint site; this must end in '.spsite.com' (E.G. 'cobweb.spsite.com'). You should enter this into the **Domain** field and then change the Web Hosting dropdown to SharePoint Site, then click **Next**.

The screenshot shows the 'Add New Domain' form. It has a title 'Add New Domain' and a subtitle 'Enter parameters for a new domain.' The form is divided into three sections: 'DNS Hosting', 'Web Hosting', and 'Mail Hosting'. In the 'DNS Hosting' section, the 'Domain' field contains 'cobweb.spsite.com', the 'Subscription' dropdown is set to 'Unified Template 2010 (1020276)', and the 'Zone management ability' checkbox is unchecked. In the 'Web Hosting' section, the 'Hosting' dropdown is set to 'SharePoint Site' and the 'Subscription' dropdown is set to 'Unified Template 2010 (1020276)'. In the 'Mail Hosting' section, the 'Hosting' dropdown is set to 'None'. At the bottom, there are two buttons: 'Next >>' and 'Cancel'.

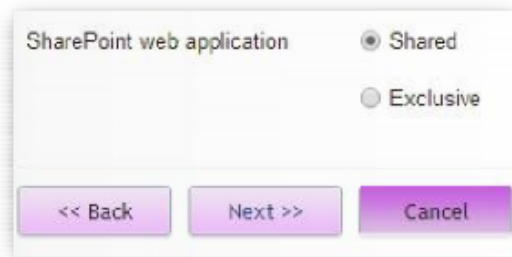
5. You now need to specify details for the Site Collection Administrator. You should choose these details carefully as they cannot be changed at a later date. Ensure you change the login dropdown to the '.spsite.com' address you added earlier.

The screenshot shows the 'Add New Domain' form for specifying Site Collection Administrator details. It has a title 'Add New Domain' and a subtitle 'Use this page to specify credentials for the new SharePoint administrator account.' The form has four fields: 'Display name' with the value 'SP Admin', 'Login' with the value 'spadmin' and a dropdown menu showing '@ cobweb.spsite.com', 'Password' with a masked field of seven dots, and 'Confirm password' with a masked field of seven dots. Below the fields, there is a 'Generate new password' button. At the bottom, there are three buttons: '<< Back', 'Next >>', and 'Cancel'. There is also a small text block below the password fields: 'The minimum length for password is 6 characters of different types (uppercase and lowercase letters, numerics, special characters). If password is word-based, or there are less than three different types of characters, minimum length is 8. There should be enough different characters in password, number depends on password class (more for word-based password or password with few different character types).'

6. Go to **Next**.

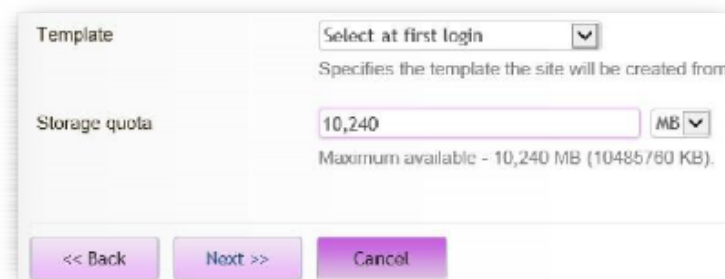
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7. Select the SharePoint Web application as **Shared** and go to **Next**.



A dialog box titled "SharePoint web application" with two radio button options: "Shared" (selected) and "Exclusive". At the bottom, there are three buttons: "<< Back", "Next >>", and "Cancel".

8. Set the desired template for your SharePoint site and set a storage quota. The storage quota must be entered for your SharePoint site to work.



A dialog box for site configuration. It has two main sections: "Template" with a dropdown menu set to "Select at first login" and a subtext "Specifies the template the site will be created from"; and "Storage quota" with a text input field containing "10,240" and a unit dropdown set to "MB", with subtext "Maximum available - 10,240 MB (10485760 KB)". At the bottom, there are three buttons: "<< Back", "Next >>", and "Cancel".

9. Click **Next**.

10. Review the details you have entered and go to **Finish**.

Summary	
Domain	cobweb.spsite.com
Name servers	ns0.hostedservices.com, ns1.hostedservices.com
Web hosting type	SharePoint Site
SharePoint Site Settings	
Template	Select at first login
Language	English
Storage quota	10,240 MB
Use exclusive application pool	<input type="radio"/> NO
Role for existing users	No available users
New Site Administrator	
Display name	SP Admin
Login	spadmin@cobweb.spsite.com
Password	*****
Notification e-mail	noc@cobweb.com

<< Back   Finish   Cancel

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Your SharePoint site is now configured.